

CHARGING AND REQUESTS FOR VOLUNTARY CONTRIBUTIONS POLICY

CHARGES

Mount Lourdes complies with all statutory obligations relating to the levying of charges for the following:

Music Tuition

Charges are levied to cover the full cost of providing traditional music tuition.

Students who are entitled to free school meals are exempt from the payment of such charges. In accordance with EA policy, students who are taking Music to AS/A Level are also exempt from the payment of such charges.

The school facilitates piano tuition. This is a private arrangement between the provider and the parent.

Costs relating to Examinations

A charge is levied to cover the cost of:

- (1) A student resitting an approved examination including modules for which the school had earlier prepared her but where no additional preparation has been given since the time of the previous examination entry.
- (2) A student sitting an approved examination in the same subject more than once in the same academic year.
- (3) A student failing to turn up for an examination where entry has been paid for by the school.
- (4) Any re-scrutiny of examination results as requested by parents/guardians.

Board & Lodgings on Residential Trips

A charge is levied to meet the actual cost of board and lodgings for the individual student.

Materials & Ingredients

The cost of ingredients or materials needed for practical subjects (Art and Design, Home Economics, Design and Technology) where necessary.

Items Lost, Damaged or Destroyed

Parents/Guardians are required to pay for items lost, damaged or destroyed by students.

Photocopying/Printing

Printing allowances are currently allocated to students. A charge is levied to cover the cost incurred by the school for additional printing. Students are required to pay for additional photocopying.

Education and travel which take place wholly or mainly outside school hours

Education or travel which takes place wholly or mainly outside school hours and which is additional to education provided for the purposes of preparing students for an approved public examination is defined as an optional extra. Where the Board of Governors decide to provide an optional extra, a levy will be charged to meet 100% of the cost of that provision to the individual student. The provision of an optional extra is conditional on parents/guardians agreeing to that provision prior to it being arranged and also on their willingness to meet the relevant charge.

VOLUNTARY CONTRIBUTIONS

The Board of Governors has the right to request voluntary contributions for the benefit of the school in its provision of education during school hours. The amounts requested are reviewed as required.

It is the policy of the school to ensure that students are not treated differently according to whether or not parents/guardians make voluntary contributions as requested.

A voluntary contribution of £75.00 per student per annum is currently requested. The payment requested is restricted to £150.00 where there are more than 2 students in a family attending the school.

Education additional to that provided for the purposes of meeting curricular requirements.

Parents/Guardians are requested to contribute 100% of the cost of the provision.

Travel costs associated with the provision of education to meet curricular requirements.

Parents/Guardians are requested to contribute 50% of the cost of the provision.

Travel costs associated with the provision of education additional to that required to meet curricular needs.

Parents/Guardians are requested to contribute 100% of the cost of the provision.

Advice to Parents/Guardians regarding insurance cover relating to sporting activities.

The school does not provide Personal Accident Cover. Parents/Guardians are encouraged to take out separate additional cover.